From:	D'Amico, Louis [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=78A91F83C4414910BE286EFE02004DBC-D'AMICO, LOUIS J.]
Sent:	7/2/2014 1:18:44 PM
To:	Strong, Jamie [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ea753aafefb74c268550fe6a2c187838-Benedict, Jamie]
Subject:	FW: RDX Toxicological Review -- submission for IRIS Mgt review - back to your electronic control Lou.
Attachments:	RDX-ToxReview_IRIS mgt review_6-29-14_v17Print.pdf; RDX-ToxReview_IRIS mgt review_6-29-14_v17.docx

Tech-edit comments on RDX tox review from Connie. Probably the most relevant paragraph is the one about table styles (that starts "I had to get rid of...").

The caveat to all of this is that RDX has existing at one point or another in template versions 6-10, so there's a good chance that syles got pulled along instead of dumped. Add in different people working on different computers, with different style sets of their own, and that's what ultimately resulted in RDX not cooperating with Endnote.

-Lou

From: Meacham, Connie
Sent: Sunday, June 29, 2014 4:32 PM
To: D'Amico, Louis; Rieth, Susan
Cc: Sams, Reeder; Jones, Ryan
Subject: RE: RDX Toxicological Review -- submission for IRIS Mgt review - back to your electronic control Lou.

Hi Lou (and Sue) –
Use the PDF first (it's a lot easier to see things you still want to fix, when looking at the PDF).
In the PDF top menu, choose the "view" tab, then "page display" then 2-page. You can scroll thru really fast that way, while still focusing on just 2 pages at a time.

In fact, it might be easier for your managers and reviewers to read this PDF – unless they wanted to make track changes. Or unless you think it would be confusing.

Of course as soon as you start making new edits in the next Word version, the Page numbers and line numbers on this PDF will be useless as landmarks – if you let your managers read this PDF, ask for comments by having them give you whole paragraphs to insert, etc.
If they know how, they can make comments in the PDF. Up to you, and how comfortable you are on receiving their comments that way.

The Word file is also attached – **I am returning electronic control to you Lou.**
I put the whole thing into IRIS Template 10 Tox Review Styles.
But then I had to clean up a few of those styles – for various reasons.
I did not tamper with the "intent" of the non-Table IRIS styles.

I had to get rid of all the " **Deliberative Process / Ex. 5**

Deliberative Process / Ex. 5

I had to do some pretty odd steps to get your Nested Tables to cooperate with Word (so they automatically wouldn't break inappropriately across pages). Adding manual page breaks defeats the nice programming that Word does have about keeping the rows from breaking, etc. – automatically.

I put in the LitCited Preamble.

I made HERO Links – if you want HERONet Links instead, you don't have to have the RDX Library open, you can just use the LitCiter Tab in Word, and hit "HERONet Links." But if you want to update again you will need the RDX EndNote Library – and after the update, you'll have to reapply HERO (or HERONet) Links.

I added just a couple of track changes – where you have some asterisks in a Table, but no corresponding table footnote about what you wanted the asterisks to mean – statistically wise.

Deliberative Process / Ex. 5

In the past, Lynn Flowers wanted the "HED(subscripted POD)s" to be "HED(subscripted POD) values" instead of having the funny-looking big "s" after the subscripted POD part. Just something to consider.
At one point I had a sticky note of all the IRIS acronyms that were allowed to have an "s" at the end, and the ones where we had to change the "s" to "values" - - based on Lynn Flower's previous comments.
I have always found Lynn's comments very good.

I put some highlights randomly here and there too – besides the ones you already had.
Apparently the Word program has some strong feelings about some spellings (such as Cynomolgus monkeys, some ophthalmology terminology, etc.). Note: I did not do a full-press spell check.

Deliberative Process / Ex. 5

In the past, IRIS template masters have felt strongly that we should always spell out "day(s)." I did that for these tables, but once you get any updated tables from Dragon, of course they will be "d" again - - which is apparently confusing with "d" for diameter, or with just a "d" superscripted in table footnotes. In fact, all the Word formatting that I did to finesse these tables will be lost on your next Dragon update.

Deliberative Process / Ex. 5

now. I did not use auto-number on the Table Captions. But I know they are correct now. If you want to put in electronic call outs (See Table 2-3) in your ToxReview, you will have to auto-number the Tables too. Let me know if you have any trouble with that. Both the numbers in the Caption have to be "fields" for that to work.

That's why I like keeping the Appendices and the Tox Review together – in one file, so you can electronically link to the sections, figures, tables, etc. in the appendices too (with electronic call-outs). Again, not hard to do with Word Styles. You just have slightly different styles for the Appendix Headings and Captions – so the Word document doesn't get confused. As you know, it gets confused easily!

Figure 2-1 was not playing nicely with Word. I had to make a PDF, and then a Tiff - of it - and re-insert it as a picture. I did not add alternate text to figures. For future reference, do not type the Figure number in the Alternative Text field – if you add a figure or deleted a figure, you have to go back and fix all of them. Just type something short and useful (such as, "This figure shows a graph of xxx. The x-axis is ….. The y-axis is … This is important because ….). Just enough to give the visually-impaired some sense of what you were trying to get across by putting the figure in the document.

The PDF attached is only for review – it is very far from being 508-compliant.
It's just the PDF you get from "save as" to PDF (instead of Word) in the Word 2013 program.
It might be okay for checking the HERO Links (click on one: 1. Does it go to HERO?, 2. Is the info in HERO correct?) …
Then of course fix them in HERO (put in a correction request).
If something does get corrected in HERO, you will have to download the EndNote Library again – and un-format and re-format the EndNote Links (and then re-apply the HERO Links).

Remember – there are only 2 stable states on these in-text citations: curly brackets (unformatted EndNote citations) or full-on HERO (or HERONet) Links. The updated EndNote Links are the most labile state. Never leave (or pass around) a file that only has EndNote Links, especially when you are sharing the file with your colleagues.

What a process – and yet, I still think it's better than typing the bibliography on a typewriter. ☺
Certainly more useful to our peer reviewers (and more transparent to the public).

Hope that helps. Let me know if you have questions – or you don't understand why I highlighted spots.
I will be back in the office on Tuesday - - Monday is my compressed day off.

Best regards,
-Connie

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From: D'Amico, Louis
Sent: Friday, June 27, 2014 7:54 PM
To: Meacham, Connie; Rieth, Susan
Subject: RE: RDX Toxicological Review -- submission for IRIS Mgt review

Hi Connie,

This would be the best version to clean up from

I'll be on and off email intermittently through the weekend. Feel free to shoot me a message if there's any more information you need from me. I'm going to be cleaning up more of the hero links in the supplemental material on Monday.

-Lou

From: Meacham, Connie
Sent: Friday, June 27, 2014 6:18 PM
To: Rieth, Susan; D'Amico, Louis
Subject: RE: RDX Toxicological Review -- submission for IRIS Mgt review

Hi Sue and Lou –
Does this mean I can clean up this copy of the ToxReview (Styles, etc.) – to see if I can stabilize it enough in Word 2013, that it will cooperate with EndNote X7 better?

Let me know.
-Connie

Connie Meacham, M.S.
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From: Rieth, Susan
Sent: Friday, June 27, 2014 4:57 PM
To: Cogliano, Vincent; Perovich, Gina; Jones, Samantha
Cc: Strong, Jamie; Chiu, Weihsueh; D'Amico, Louis; Subramaniam, Ravi; Blessinger, Todd; Brinkerhoff, Chris; Meacham, Connie
Subject: RDX Toxicological Review -- submission for IRIS Mgt review

Vince, Gina, and Samantha,
We're pleased to submit the draft RDX Toxicological Review for management review. Congratulations to Lou, as well as Ravi, Todd and Chris. We've identified some issues that we ask that you pay particular attention to as you review this draft assessment – some specific to RDX and some more general (see below). There are a few tasks still to be completed, but those should not influence your review.

and focused – review. There may be some additional changes as a result of these concurrent reviews, but we don't expect any significant changes on key decision points.

Thanks,

Sue

RDX issues:

Deliberative Process / Ex. 5

General issues:

Deliberative Process / Ex. 5

To be completed:

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Deliberative Process / Ex. 5

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